



EMC2

TRAVEL & EVENT PLANNERS



OUR TEAM



With over 50 years of combined experience, our team is ready to give you the best of service to ensure your travel is a success. Led by the 2018 40 Under 40 Event Planners for Northstar Travel Publications, you can count on us being leaders in our industry!



Research
Corporate Rate Negotiations
Site Selection
Meeting & Event Management
Pre & Post Reporting
Contract & Temporary Event Staffing

simplifying EVENT & CORPORATE TRAVEL



Seasoned Professionals Negotiating for You

STREAMLINING SITE SELECTION TO FREE UP YOUR TIME

Event Management, Convention and Corporate Travel LLC (EMC²) is a full-service agency specializing in site selection and travel solutions. With a combined 50 years of experience in the travel and hospitality industry, EMC² offers a unique model for helping companies save money in travel and event expenditures.

Our goal is to be able to deliver excellent service vendors that meet or beat your budget and able to cater to your specific travel and event planning needs.

flexible solutions for your business needs

TAKING CARE OF ALL ASPECTS OF YOUR CORPORATIONS TRAVEL AND EVENT NEEDS

CORPORATE TRAVEL SERVICES

As your preferred travel planner, EMC², we will negotiate corporate rates in frequented travel areas with local hotels or corporate housing facilities that work within your budgeted travel guidelines. Once contracted, your employees will contact our agents to book their accommodations. Here are some of the items we take care for you:

- Direct contact (not just a generic email blast to multiple hotels) with hotels in your travel markets to negotiate your competitive rates. On average, we speak with 25 hotels in a 5-mile radius of your travel destination. This leverages the opportunity for better rates!
- Site Visits as needed – we travel out to see the areas you travel to and to make sure that the hotel meets or exceeds expectations.
- Maintain an Employee travel profile to include frequent flyer and hotel stay reward numbers and travel preferences
- Rooming list submittal and finalization
- Establishing billing arrangements and billing reconciliation. When the bill reaches your accounting department, all discrepancies have been adjusted or accounted for.

SPECIALIZING IN:

- Contract Crews
- Executive Lodging (long and short term)
- Sports Travel
- Performance Crews

SUPPORT SOLUTIONS

- Conducting research and RFPs
- Site Selection and Contracting
- Extensive Negotiations
- Reservation Coordination
- 24-Hour Real-Time Support
- Pre-and Post-Check-in Reporting
- Final Bill auditing

TRAVEL SOLUTIONS

Coordinating travel logistics for a team of travelers can be a timely process. Why take on the task of calling multiple venues when our professionals can do so on your behalf, leaving you with a condensed list of pre-qualified hotels. All you must do is make your selection.

CONTRACT SOLUTIONS

Hotel contracts can be confusing and intimidating. If you don't understand hotel terminology, you can be setting your corporation up for being charged for items that can be easily negotiated down or out of the contract. Our professionals understand the ins-and-outs of hotel contracts and will execute contracts that meet within your budgetary and corporate guidelines.

BUDGET SOLUTIONS

Our revenues are generated from the venues and vendors you select. As a courtesy for us working on behalf of your organization, these vendors pay us a placement or performance fee so that you do not incur any charges aside from the costs for your room rates.

The only additional cost you would pay would be the cost for any staff that you request to have on-site to help facilitate any meetings or conferences you may have.

You get the value of a full-time travel planner, without incurring any of the salary costs associated with hiring an on-staff employee. No insurance premiums, 401K contributions, or other employee expense!



OUR UNIQUE PARTNERSHIP MODEL

Unlike your big box service providers, we understand that travel is already a high cost item to your bottom line. Since we get paid by the vendors direct and have lower overhead costs, you avoid all the nickel and dime charges the larger agencies charge.

- No Fee Contract Model –
 - There are no annual up front or monthly service cost for us to do what we do. We are paid an 8 to 10% placement fee or commission from the vendors that we contract for your preferred rates.
 - 3-year contract that provides us with the exclusive right to negotiate and book reservations for your organization
 - 60-day grace period. We allow all our clients to try us out for 60-days without having to sign a bi-annual contract. If you like what we do, then you will continue to use us. If you don't, you we bid adieu.
- 24-hour Real-Time reservation access – with ZERO after hour execution fees!
 - Person-to-Person – call, email or text what you need and it will be done right away, no matter what time of day.
 - Point of Purchase – we use the Sabre Red Suite for our clients to be able to book their reservations in Real-Time. Automatic confirmation will be provided for your hotel reservation within in your contracted rate. (Requires Contract to enable this service). Great for Administrative Assistants or for last minute changes
- Fees – the only fees you will incur are the fees charged by the vendor. These may include:
 - Late cancellation fees
 - Early check-in fees (where applicable)
 - No-show fees
 - Attrition and cancellation fees (where applicable)
 - Booking Service Software for Employees direct use



RESEARCH

CORPORATE RATE NEGOTIATIONS

SITE SELECTION

MEETING & EVENT MANAGEMENT

PRE-& POST REPORTING

We simplify the process so that you can focus on the content of your project or meeting. Allow our professionals to take on the request for proposals so you can make a site selection in a way that keeps you focused on what's important: EXECUTING A SUCCESSFUL EVENT.

Your time is valuable and we value your time.

Inquire about our services at www.emc2travelplanners.com



Simplifying EVENT & CORPORATE TRAVEL

EVENT MANAGEMENT, CONVENTION & CORPORATE TRAVEL

201 N. BALLARD AVENUE, SUITE 101
WYLIE, TEXAS 75098
WWW.EMC2TRAVELPLANNERS.COM
469-808-1895 OFFICE
469-212-1309 FAX